

**HARBOR EAST PROPERTY OWNERS ASSOCIATION
REQUEST FOR APPROVAL OF A WORK PERMIT
FOR REMODELING OR BETTERMENTS**

Owner Name _____ Date Submitted _____

Unit Number _____

Street Address _____

Work Phone _____ Home Phone _____

Name of Contractor _____

Contractor Contact Phone No _____

Description of work to be done:

1. Owners are responsible for the maintenance of betterments and to inform future buyers of the betterments and their responsibilities.
2. Work may be done Monday through Friday, not on weekends when neighbors will be disturbed.
3. Requests from an owner with delinquent assessment accounts will not be accepted until the account is brought current.
4. Once approved, construction must be completed within the approved construction time and must be done in a way that does not unreasonably interfere with neighboring properties.
5. Contractor has the responsibility to remove any debris resulting from construction daily. **Debris may not be placed in the POA trash bin. Owner will be billed if debris is not removed.**
6. All plumbing and electrical work must be done by a licensed plumber or electrician.
7. Utility areas are to be located prior to starting. The POA will assist in location of water and sewer lines. Owner is responsible for contacting electric, cable and phone companies for location of lines. Please note owner will be financially responsible if cables or conduits are severed.

Completion time from start to finish _____

Owner signature _____ Date _____
POA USE ONLY

Date submitted to POA _____

Date approved _____ Date notified owner _____

Other: